

Check List of Documents required for Property With Title

From Purchaser:

Documents:	
Identity Card of the Purchaser	<input type="checkbox"/>
The "Letter of Offer" signed with real estate agency (if any)	<input type="checkbox"/>
Income Tax Number of the Purchaser & Relevant Branch for Submission of Income Tax (Optional)	<input type="checkbox"/>
A copy of the title/ grant of the property (Optional)	<input type="checkbox"/>

From Vendor:

Documents:	
Identity Card of the Vendor	<input type="checkbox"/>
The "Letter of Offer" signed with real estate agency (if any)	<input type="checkbox"/>
A copy of the title/grant of the property	<input type="checkbox"/>
A copy of latest Quit Rent (Cukai Tanah) & Assessments (Cukai Pintu) Receipt	<input type="checkbox"/>
If Property is still charged to the bank: <ul style="list-style-type: none"> ○ Latest Vendor's Loan Account Statement ○ A copy loan documents with the Vendor's present bank (i.e. Loan/Facility Agreement, Charge document) 	<input type="checkbox"/>
Income Tax Number of the Vendor & Place of Submission of Income Tax (Optional)	<input type="checkbox"/>
Maintenance Office Statement (Applicable for Condo/ Apartment only)	<input type="checkbox"/>

For Companies Buyer/Vendor:

Documents:	Is this doc received?
Memorandum and Articles of Association	<input type="checkbox"/>
Forms 24	<input type="checkbox"/>
Forms 44	<input type="checkbox"/>
Forms 49	<input type="checkbox"/>
Board of Directors' and members' resolutions authorizing the entry of sale & purchase, and execution of the Sale & Purchase Agreement and associated documents. (Note: The Board of Directors' resolution should state clearly the authorization to affix the common seal on the Memorandum of Transfer)	<input type="checkbox"/>

* Note that all the above company's documents need to be certified as true copies by the company secretary

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